

## BELVIDERE TOWNSHIP BOARD MEETING MARCH 23, 2010

### MINUTES

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Trustee Robertson is out of town and unable to attend tonight's meeting. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

**Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Zeien to accept the minutes from the last regular board meeting on March 10<sup>th</sup> 2010. The motion was 2<sup>nd</sup> by Trustee Carlson and passed four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

**Transfers** ~ there are no transfers.

### Reports

**Supervisors Report** ~ the Township received a TOIRMA dividend check for \$4,242.00. TOIRMA is a self-funded intergovernmental pool established to provide coverages exclusively for Illinois Townships that are members of the Township Officials of Illinois.

**Highway Commissioner's Report** ~ the Highway Dept. will be getting 400 tons of road salt for this coming year to be delivered by April 30<sup>th</sup> which could cause a problem for storage because the salt shed will not be delivered until June 15<sup>th</sup>.

**Assessor's Report** ~ Assessor Helnore handed out to the Board a Summary of Activities for her office outlining classes taken by her office and the expected multiplier for Belvidere Township which is expected to be a -7.46. Assessor Helnore said her office is ready for the new assessment year and are starting their field work. Assessor Helnore stated that she will personally visit each property in Belvidere Township that has had a sale. The Assessor's web page is almost done and tomorrow all the forms will be on.

**Clerk's Report** ~ nothing to report at this time.

**Trustee's Report** ~ **Trustee Carlson**, the new hardwood floors have been installed and are now being refinished at the Community Building. The public open house and ribbon cutting are scheduled for April 8<sup>th</sup> from 5:00 to 7:00 pm. BoCo will be the first event held at the newly renovated Community Building and will be held on April 17<sup>th</sup>. **Trustee Robertson**, unable to attend, no report at this time. **Trustee Zeien**, is still waiting for a return call from Lonna concerning the web site. Trustee Zeien will also be monitoring the web site for the Township since that is his line of work and expertise.

**Trustee Turner**, would like to move forward with some type of ID for Board members in the form of badges or cards with the Township Logo on it. Per Supervisor Murphy this item will go onto the agenda for the next meeting.

**Unfinished Business** ~~ nothing at this time.

**Legal** ~~ nothing at this time.

**New Business**

**Audit Bids/Selection**, Trustee Carlson made a motion to accept the audit bid of \$14,900 from Kuhls & Co, Trustee Zeien 2<sup>nd</sup> the motion. The motion passed with four ayes no nays one absent on a roll call vote.

**Assessor's Insurance/Benefits**, Assessor Helnore sent each of the Board Members a letter asking them to have the Township reimburse her for the monthly insurance cost that the Township would have paid on her behalf for January, February and March of 2010, plus any deductions taken for insurance coverage in January, February or March of 2010. The new insurance carrier BCBS requires a 90 day waiting period for all new individuals going onto the insurance plan unless an exception is made to the policy, which had not been done. Assessor Helnore assumed that she was automatically covered on her first day in office January 1, 2010. Assessor Helnore also asked that those funds are given to her in the form of an expense check, so they will not be attributed to her taxable income. Trustee Carlson made a motion to reimburse Assessor Helnore the cost of insurance premiums for January, February and March 2010, less the 25% that elected officials pay for their portion and to also reimburse her for the payroll deduction taken from her check in January 2010. In return the Township would like her and her spouse to sign a release indicating that neither she nor her husband makes any claims against the Township for medical expenses incurred during the first three months of her service. These monies are to be paid after April 1, 2010 as income, after confirmation of coverage through BCBS. Trustee Zeien 2<sup>nd</sup> the motion for discussion. Trustee Carlson wanted Assessor Helnore to know that it was not intentional for her not to have been covered starting in January for medical coverage, that with the new health care provider(BCBS) would only do it if it were made an exception and noted in the contract, which had not been done. Trustee Zeien stated that in his experience with health care coverage a 90 day waiting period is the norm. Trustee Turner questioned whether it was legal to pay Assessor Helnore for something that was after the fact? Assessor Helnore said she had a legal opinion that she was owed that. Supervisor Murphy would like to have a legal release drafted to be signed by Assessor Helnore and her husband releasing the Township of any legal responsibility for medical issues for January, February and March 2010. Supervisor Murphy stated that we are responsible for protecting the tax payers in Belvidere Township and that is why it is necessary to do this. Trustee Turner would like to have a full board present before a finale decision is made on this subject. Trustee Zeien amended the motion to say that the Board bring closure to this issue at the first regularly scheduled meeting in April (April 13<sup>th</sup>) 2010 with the release to be drawn up and given to Assessor Helnore for her to review and a vote on this issue at the April 13<sup>th</sup> 2010 meeting. The amendment was 2<sup>nd</sup> by Trustee Carlson and passed with four ayes no nays one absent on a roll call vote.

**Agenda for Annual Town Meeting**, Trustee Carlson made a motion to approve the agenda as presented to the Board for the Annual Town Meeting on April 13, 2010 at 6:00 pm. The motion was 2<sup>nd</sup> by Trustee Zeien and passed with four ayes no nays one absent on a voice vote.

**Treasurer's Report and Approval of Town Bills** ~~ Trustee Carlson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Public Comments** ~~ no public comments by those in attendance.

**Adjournment** ~~ a motion was made by Trustee Zeien to adjourn the meeting at 6:10 pm, 2<sup>nd</sup> by Trustee Turner motion passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted  
Judy Schabacker Clerk

